

State Center City Council
Regular Meeting Minutes
March 18, 2025, 5:30 p.m.

State Center City Council met in regular session on Tuesday, March 18, 2025, in the City Hall Council Room. Mayor Pfantz called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Darrow, Grant, Nichols, and Quick. Absent: Shaffar. Others present: E. Thompson, Chief Thomas, Chris Davis, Nick Fredriksen – ISG, Chief Pfantz, Deputy Clerk Yates, Mike Kielly, Kohle Nieland – CGA, Robin Hobbs and L. Bearden, City Clerk.

There were no public comments or questions.

Motion by Quick, 2nd by Grant to approve agenda. Motion passes 4-0.

Motion by Darrow, 2nd by Nichols to approve the consent agenda including Res. 25-47 monthly transfers in amount of \$226,660.00. Motion passes 4-0 roll call.

Fredriksen reviewed the Notice of Acceptability of Work and WRH's Pay Application #21 for release of retainage in amount of \$60,000.00. Thompson reported that other than a couple of glitches that have been corrected the plant is running well. The city has been back on our own water since mid-December. Grant moved to adopt Res. 25-48 approving the engineer's Notice of Acceptability of Work for the R/O Water Treatment Project and approving payment of retainage Pay Application #21 in amount of \$60,000.00 and release of that payment in no less than 30 days. Quick 2nd; Res. 25-48 is adopted 4-0 roll call.

Fredriksen noted that the Lift Station Improvement Project contract and performance/payment bond documents with WRH are ready and have been delivered to the clerk. Grant moved to adopt Res. 25-49 approving the mayor's signature on said contract. Darrow 2nd; Res. 25-49 is adopted 4-0 roll call.

Thompson asked if we should open the "old" brush site a couple of times for spring dumping. Motion by Quick, 2nd by Darrow to open the dump for two Saturdays for compostable dumping. There was discussion on the type of yard waste that could be permitted. It would be difficult to monitor the type of yard waste, only grass, leaves, and garden waste can be composted. After much discussion, the mayor called for the vote. **The motion FAILED 0-4, all council voting nay. There will NOT be yard waste dumping allowed.**

Council reviewed two quotes for replacement of the membrane roof of the electric plant. One from Cowan Roofing and one from Bailey Roofing Contractors. The Cowan quote was \$48,000.00, the Bailey quote was \$50,000.00. Motion by Quick, 2nd by Grant to accept the Cowan quote. Motion passes 4-0.

Chief Pfantz updated council regarding the Fire Station Project. Most recent changes to the project to bring the estimated cost within budget were to remove the "lean-to" on the rear side and shorten the building on the east by 10 feet which result in the building being reduced by approximately 600 sq feet.

The estimated cost would be brought down to \$1,769,000. Pfantz asked that the current balance of the capital project fund at this time be committed to the cost of the project. The \$160,000 in that fund and the 1.5 million bank loan would leave a shortage of \$109,000 to be fund raised. Eliminating the lean-to would save about \$50,000 and shortening the building would save about \$45,000. Motion by Darrow, 2nd by Grant committing the \$160,000 in the project fund to the project. There was discussion with consensus that shortening the building was not a wise move, that area could never be added later for \$45,000. Motion passes 4-0. There was also discussion that the fire department is looking into a lease-to-own for the next fire truck rather than a direct purchase.

Motion by Grant, 2nd by Darrow approving release of the 1st lease payment for the new PD Tahoe in amount of \$7,726.84. Motion passes 4-0.

Chief Thomas asked the council's opinion of Rose Festival's request to allow a staged "Burn-Out" area at the end of this year's festival car show. He described precautions to be taken and rules to be followed.

Nieland discussed the preliminary design for the pickleball courts. Quick moved to adopt Res. 25-50 approving the preliminary design after removing the perimeter fencing to be done by the city at a later time and authorizing CGA to complete the design and start the bid process. Darrow 2nd; Res. 25-50 is adopted 4-0 roll call.

The clerk reported that two of the four requested RFPs for city attorney have been submitted. She will set up informal interviews for April 1st.

The clerk reviewed the proposed FY25 Budget Amendment #2. Council will set the public hearing at the March 20th meeting for April 15th.

The clerk reviewed the Proposed FY26 Full Budget. Council will set the public hearing at the March 20th meeting for April 15th.

The clerk reminded council of the special meetings on March 20th.

There being no further business, motion by Darrow, 2nd by Grant to adjourn. Motion passes 4-0.

CLAIMS APPROVED 3.18.25

VENDER	DESCRIPTION	AMOUNT
1ST AYD	MAINT PRODUCT	91.13
ACCESS SYSTEMS	COPIER CONTRACT	163.41
AIRGAS	CYLINDER RENTAL	96.00
ALLIANT	NATURAL GAS	2,613.34
ARNOLD MOTOR	VEHICLE MAINTENANCE	861.35
ASTRA SECURITY	CAMERA MAINT.	10,000.86
AT&T MOBILITY	SCPD WIRELESS	294.58
BORDER STATES	SAFETY CLOTHING	674.52
CSB VISA	SUBSCRIPTIONS/OFFICE	447.71
CLAPSADDLE-GARBER	ENGINEERING	12,170.00
CORE & MAIN	WATER PLNT SUPPLIES	765.17
CRAWFORD TRENCHING	STREET SHED HEATERS	1,164.99
D.I.A.L.	ELEVATOR PERMIT	175.00
FRANK DUNN CO	STREET PATCH	989.00
HAWKINS	CYLINDER RENTAL	1,563.24
HEIMAN FIRE EQUIPMENT	OPERATING SUPPLY	4,352.61
HILLERS LEGAL	LEGAL SERVICES	550.00
I&S GROUP INC	ENGINEERING	43,892.50
IA STATE RESV LAW OFF	CONFERENCE 2025	600.00
IAMU	MEMBERSHIP RENEWAL	5,712.00
IOWA LAW ENFORCEMENT	TRAINING	175.00
JOHN DEERE FINANCIAL	SUPPLIES/HERBICIDE	160.68
KARL CUSTOMS	2016 FORD	217.57
BECKY KIELLY	JANITORIAL SERVICES	275.00
MCMASTER-CARR	GENERATION SUPPLY	1,343.61
MELEE LLC	DESIGN WORK	4,719.00
MENARDS-MTOWN	BLDG MAINT.	220.19
MICROBAC LABS	TESTING	448.50
MID-IOWA ENTERPRISE	PUBLICATIONS	430.01
MIDWEST BREATHING AIR	SAFETY SUPPLIES	543.05
MIKE WALTON	WINDOW CLEANING	55.00
NEW CENTURY FS	FUEL CHARGES	1,722.15
PARTNER COMMUN	PHONE/INTERNET	1,200.58
PFANTZ INSURANCE	DUMP TRUCK INS	427.00
PRAIRIE WASTE	GARBAGE SERVICES	380.68
RANDY'S PEST CONTRL	PEST CONTROL	185.00
REGION 6 RESOURCE	FY25 7/1/24-6/30/25	695.50
SEI	ALARM MONITORING	602.76
SETCOM CORPORATION	VEHICLE REPAIR/MAINT	516.00
SHERMCO INDUSTRIES	ENGINEERING	2,968.75
US CELLULAR	FIRE/EMS CELL	110.43
US CELLULAR	PHONE/IPAD CHARGES	456.11
USA BLUE BOOK	PUMP TUBE	217.63
VESSCO INC	FREIGHT CHARGES	83.71
WESCO DISTRIBUTING	STREET LIGHTS	1,170.47
JOEL WESTENDORF	REIMBURSE TRAINING	474.47
CITY SUB-TOTAL		106,976.26
PAYROLL	02.28.25	28,989.37
PAYROLL	03.14.25	35,198.03
M LUNDSFORD	DEPOSIT RETURN	115.34
CASEY'S	PD FUEL	229.92
IDR	SALES/USE TAX	5,898.10

IDR	WET	2,255.56
RPGI	PURCHASED POWER	102,189.97
ADVANTAGE ADMIN	MONTHLY FEE	47.25
ADVANTAGE ADMIN	HRA CLAIMS	3,398.85
PSN	MONTHLY FEE	74.95
MID-CYCLE SUBTOTAL		178,397.34
GUTEKUNST CLAIMS PAID	NONE REPORTED	
TOTAL CONSENT		285,373.60
TOTAL CONSENT BY FUND		
GENERAL	47,998.65	
ROAD USE	7,961.87	
CAPITAL PRJ	11,889.00	
WATER UTILITY	14,330.53	
R/O PRJ	905.00	
SEWER UTILITY	9,139.46	
LAGOON IMPRV PRJ	43,263.57	
ELECTRIC UTILITY	149,362.96	
STORM SEWER	522.56	
TOTAL	285,373.60	
FEBRUARY 2025 REVENUE		
GENERAL	26,903.42	
ROAD USE	14,243.88	
E'E BENEFIT LEVY	232.61	
LOST	11,899.03	
DEBT SERVICE LEVY	295.06	
WATER UTILITY	36,540.29	
WATER IMPRV	5,051.41	
R/O PRJ	0.00	
SANITARY SEWER	29,484.91	
SEWER IMPRV	9,580.60	
LAGOON IMPRV PRJ	4,602.00	
ELECTRIC UTILITY	249,333.11	
STORM SEWER	5,367.14	
TOTAL	393,533.46	

Craig Pfantz, Mayor

Attest:

Lori Bearden, Clerk